



**Service Director – Legal, Governance and
Commissioning**

Julie Muscroft

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Decision Summary

Committee:
MANAGEMENT COMMITTEE
Date:
Committee Clerk:
TEL:

OVERVIEW AND SCRUTINY

MONDAY 17 JUNE 2019
Penny Bunker
01484 221000

Chair
Councillor Elizabeth Smaje

Councillors Attended
Councillor Harpreet Uppal

Observers
Councillor Andrew Marchington

Apologies
Councillor Habiban Zaman and Councillor Andrew Cooper

1 Membership of Committee

To receive apologies for absence of Members who are unable to attend the meeting.

Apologies for absence were received from Cllrs Cooper and Zaman.

2 Minutes of Previous Meeting

To approve the Minutes of the meeting of the Committee held on 15 April 2019

Contact: Penny Bunker – Governance and Democratic Engagement Manager

The minutes of the meeting of the Committee held on 15 April 2019 were approved as a correct record.

3 Interests

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

No interests were declared.

4 Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

It was agreed that all agenda items would be considered in public session.

5 Allocation of Scrutiny Co-optees 2019/20

To approve the proposed allocation of Scrutiny Co-optees for the 2019/20 municipal year.

Contact: Penny Bunker, Governance and Democratic Engagement Manager

- (1) The allocation of co-optees, as set out in section 2.1 of the report, be approved; and
 - (2) That Fatima Shah-Khan, Kimberley Stock, Mark Mercer and Sharron Taylor be thanked for their commitment and contribution to the work of Scrutiny.
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6 Re establishment of Ad Hoc Scrutiny Panel

To consider the re-establishment of the Ad Hoc Scrutiny Panel into Elective Home Education.

Contact: Penny Bunker, Governance and Democratic Engagement Manager, 01484 221000

- (1) That the Elective Home Education Ad Hoc Scrutiny Panel be reappointed to complete its work in the 2019/20 municipal year;
 - (2) The work of the Ad Hoc Scrutiny Panel be finalised by October 2019; and
 - (3) That the previous membership continues, where possible, with the addition of the new Lead Member for the Children's Scrutiny Panel.
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7 The Scrutiny Work Programme 2019/20

To consider information on the items that could be included in the Scrutiny Work Programme – including issues identified by Panels and the priority areas of work for the Council.

Also attached is Q3 performance information and the forward Plan of Key Decisions to inform the discussion.

(A member of the Executive Team will attend for this item)

Contact: Penny Bunker, Governance and Democratic Engagement Manager, 01484 221000

- (1) The Overview and Scrutiny Management Committee work programme to be updated as discussed;
 - (2) Quarterly performance reports and supporting documentation to be circulated to Lead Members as soon as available;
 - (3) The updated Forward Plan of Key Decisions to be circulated to Lead Members;
 - (4) The draft work programme be noted and forwarded for consideration as part of scrutiny panel work programme discussions; and
 - (5) That following Panel consideration the proposed work programmes be submitted to OSMC for approval.
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8 Draft Corporate Plan 2019/20

To consider and comment on the draft of the proposed Kirklees Corporate Plan for 2019/20.

Contact: Rachel Spencer Henshall , Strategic Director Corporate Strategy, Commissioning and Public Health

The Committee requested that:-

- a. The wording at Page 18, Point 1 (Clean and Green) be clarified;
 - b. The wider contribution of libraries to the community to be referenced within the Plan and/or supporting documentation; and
 - c. The contribution made by carers to be acknowledged within the Plan.
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9 Scrutiny Communications

To discuss the approach to the communication of scrutiny work, including social media, Council meetings and press/media releases.

Contact: Penny Bunker, Governance and Democratic Engagement Manager, 01484 221000

- (1) That the update on proposals for Scrutiny communications be noted;

(2) The Chair of Scrutiny and Lead Members to provide a Scrutiny update at the September meeting of Council.

10 Schedule of Meetings for the 2019/20 municipal year

To plan the dates of OSMC meetings during the 2019 /20 municipal year. The previous year scheduled meetings in;

- September
- November
- January
- March
- April

Contact: Penny Bunker, Governance & Democratic Engagement Manager. Tel: 01484 221000.

That meetings of the Overview and Scrutiny Management Committee be held on the following dates:

- 22 July 2019
- 9 September 2019
- 4 November 2019
- 13 January 2020
- 9 March 2020
- 6 April 2020 (TBC)

The meeting start time of 1000 am to be confirmed as soon as possible.
